

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING AGENDA
AUGUST 20, 2015 – 10:50 a.m. to 11:30 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report
2. Grossmont TTLC Report
3. Blackboard

Changes

- Reminder – Blackboard archived courses on August 3, 2015. IS will begin deleting old semester containers from Blackboard after receiving archive hard drive. Semesters being archived are Spring 2008 through Spring 2013. Development containers are not being archived.
- Whiteboard – Vendor contacted me Jun 22 to ask where we stood. I let her know we had upgraded to Oct 2014 version and that it had been left for Link-Systems to come up some internal solution to the java script issue. Have not heard back. They seem to think it is working.
- Cindy Morrin would like us to install Collegescape Human eSources Building Block. 'It is a new interactive textbook we are using but the vendor is now designing it to plug into Blackboard. This will be very helpful for us in the future and for the students - to have one log in and to have it interact with the grading.' The vendor has sent the upload file and settings for both test and production installations.
- Dates for making containers unavailable: 2015SU – Aug 14, 2015; 2015FA – Jan 4, 2016; 2016SP – Jun 16, 2016
- Canvas
 - If we migrate to Canvas, we will want to make sure instructors start to download their Grade Centers from Blackboard into Excel as we would not be able to restore an Blackboard archived course into Canvas.
 - We are allowed 15 months for a complete conversion (3 months for implementation and then run BB and Canvas parallel for one year – Oct to Dec OR Apr to Jun – the last one currently scheduled runs Apr 2018 to Jun 2019).
- 4. MS Office 2013 – Deploy Week of July 27th to those with 8Gig
 - a. Email how to install if missed Popup Bubble in System tray - draft
- 5. ITAC - Membership
- 6. ITAC – Charge
- 7. Wireless/Network Infrastructure Project
 - a. Assessments done, Purchased redundant Firewalls, purchasing new routers and core switches
 - b. HP Purchased Aruba Networks – Future Wireless will be using Aruab product line
- 8. Office 365 – Email migration Fall 2015 – 50Gig storage for staff and faculty
- 9. Website Project – Working with Vendor on remaining enhancements.
- 10. Current IS Project list is posted on <http://intranet.gcccd.edu/is/status-of-projects.html>

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Blackboard

- Dates for making containers unavailable: Aug 14, 2015; 2015FA – Jan 4, 2016; 2016SP – Jun 16, 2016
- 2. Workday Deployment – New HR, Payroll, Finance system
- 3. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

Ongoing Projects

- 1. Windows XP – Laptops – inventory
- 2. DARS (Degree Audit Reporting Systems) – Fall 2015
 - a. Working on Performance, and secure authentication
 - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo

Meetings for 2015

- 1. Fall dates will be 9/17 & 10/15